SET-UP INSTRUCTIONS
Please read instructions completely before setting up your umbrella. Make sure you have all the components identified on the parts list. Recommended procedure below. For safety reasons it is recommended that 2 people set-up / pack down any umbrella.

1. Place the centre pole into the umbrella base.
2. Tighten the two black handles until secure.
3. Secure the base by fixing to the ground or secure additional weight to base.
4. Using a step ladder place canopy fabric over the frame. Ensure the center of the fabric is aligned with the center of the frame.
5. Once the canopy is in the correct position start attaching the fabric to the umbrella frame with screws and screw driver.
6. Screw the top cap on. Once tight turn cap back a half rotation to allow fabric to move when opening.
7. Push the center pole connector upwards.
8. Open the umbrella until connector locks into place.
9. Insert the umbrella pin to lock into place.

PARTS LIST
- Square QTY 4
- Octagonal QTY 8
- Canopy to rib screw & washer

WHAT YOU’LL NEED LIST
- Stanley knife
- Step Ladder
- Phillips Head Screw Driver