



# EXTREME CANOPY

## X7<sup>RANGE</sup> TECTONIC

### INSTRUCTIONS & CARE


#### BEFORE YOU BEGIN

Warning read instructions carefully before use.

Recommended procedure to follow in this document.

For safety reasons, it is recommended that at least two persons set up any Canopy.

Ensure the area is free from any sharp objects & overhead objects.

 **WARNING:** Keep clear of overhead power lines.

#### THINGS YOU SHOULD KNOW

Your canopy is supplied with 12 steel stakes and 4 tie down ropes. These **MUST** always be attached. For use on hard surfaces, weight plates, water weights, sandbags **MUST** be used. These are accessories and need to be purchased.

All roof tension straps **MUST** be attached and tensioned. These hold down methods will maximize safety, however, due to the unpredictable nature of weather, they will not prevent damage.

All canopies are considered temporary structures and **MUST** be packed down and stowed away in any adverse weather conditions such as storm, rain, wind or other forces of nature.

Prolonged exposure to the sun can seriously damage material and/or cause it to become discolored.

#### **WARNING: KEEP ALL FLAME AND HEAT SOURCES AWAY FROM THIS TENT FABRIC.**

This tent meets the flammability requirements of CPAI-84. The fabric may burn if left in continuous contact with any flame source. The application of any foreign substance to the tent fabric may render the flame-resistant properties ineffective.

**FLAME RETARDANT CERTIFICATION**  
CPAI-84  
NFPA 701  
California Title 19

Please check with your local regulations prior to purchasing this item. Some municipalities have restrictions and requirements.

**SIZES: 16' x 16' and 20' x 20'**




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PARTS & WHAT YOU’LL NEED

PARTS LIST


Standard package items listed below. Please note accessories are not listed here.




1x Protective Cover



1x Canopy Roof Fabric



1x Canopy Frame



12 x Steel Stakes  
16'x16' & 20'x20'

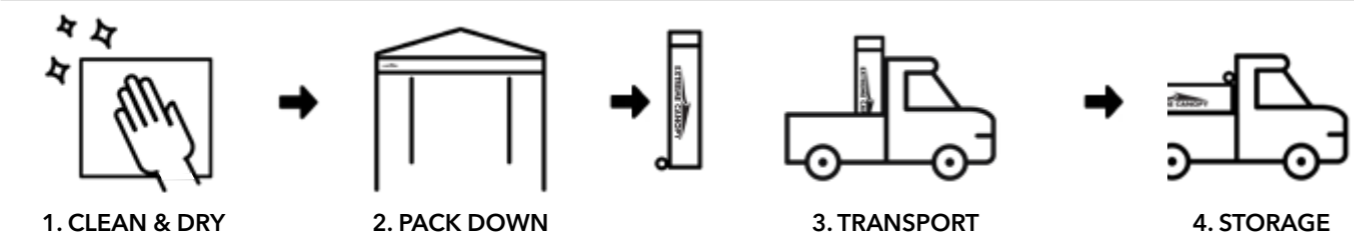


4x Tie-Down Ropes

OTHER ITEMS NOT INCLUDED

Box cutters or scissors to open boxes. Only cut where symbol is shown on boxes. Mallet or Hammer to secure steel stakes.

HOW TO STORE & TRANSPORT



TRANSPORT GUIDE

Pack down individual items and store them in protective coverings. Ensure that the tent is firmly secured to prevent movement whilst in transit. *\*If the tent needs to be positioned horizontally during transit the roof will need to be removed from the frame to prevent damage.*



SECURING YOUR INSTANT CANOPY

Extreme Canopy offers many options to safely secure all tents suitable for a variety of locations. The below instructions must be followed to safely secure all Instant Canopies. For more information please contact the Extreme Canopy office (888 201 1968).

1. Attach the tie-down ropes to the roof fabric via the D-rings. Secure the opposite end of the tie-down ropes.



Steel Stakes



Tie-Down Ropes

2. For added security attach one of the below weighted products to the foot of each Canopy leg. Please note that Water Weights and Steel Weight Plates can be stacked on top of each other.



33lb Sandbag




22lb-33lb Water Weight




33lb Steel Weight Plate

16' X 16' SETUP INSTRUCTIONS


Please read instructions completely before setting up your Instant Canopy. Make sure you have all the components identified on the Parts List. Recommended procedure below. For safety reasons it is recommended that 2 persons set-up / pack down any tent.




1. Remove all your items from packaging and clear a safe area.




2. Grasp Canopy Truss Bars where 'LIFT HERE' label is shown.




3. Ensure there are no trip hazards. Walk backwards and open frame fully.




4. Lift all four roof connectors until pins lock in to position. Stand on foot plate and lift with two hands until you hear a 'Click'.




5. Standing underneath the frame, extend the upper center pole until it clicks in to position.




6. Using two hands, push the lower center pole upwards until locked in to position.




7. Ensure protective flaps are over the truss connectors. Attach them by looping the straps around the truss and engaging the clips, then tighten.




8. Extend the left corner legs to desired height by stepping on the canopy foot plate and releasing the middle leg by engaging the pull ring.



9. Extend middle leg on left side to match left corner legs already extended.



10. Extend the front canopy legs to full height. Repeat for back and middle legs.



11. Once the Instant Canopy is set up, refer to **SECURING YOUR CANOPY** on **PAGE 1**.

16' X 16' CORRECT ROOF PLACEMENT

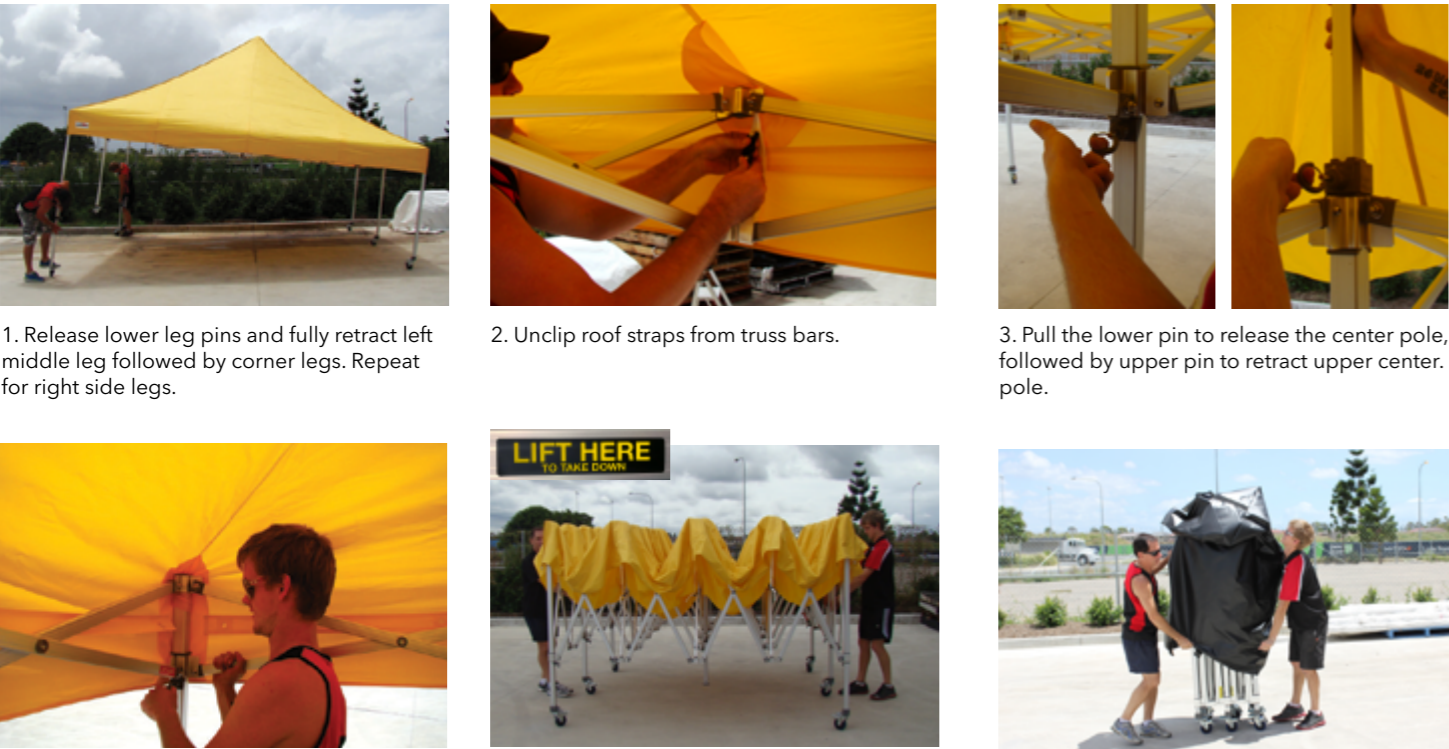
Recommended procedure below. For safety reasons it is recommended that 2 persons set-up any tent.



1. Open frame 75% of full extension and fit the roof to the frame.
2. Connect the velcro on roof corners to the velcro on the corners of the tent legs.
3. Fit the peak of the roof to the center poles of the canopy and tighten the toggle.

16' X 16' PACK DOWN INSTRUCTIONS

Please read instructions completely before setting up your Instant Canopy. Make sure you have all the components identified on the Parts List. Recommended procedure below. For safety reasons it is recommended that 2 persons set-up / pack down any tent.



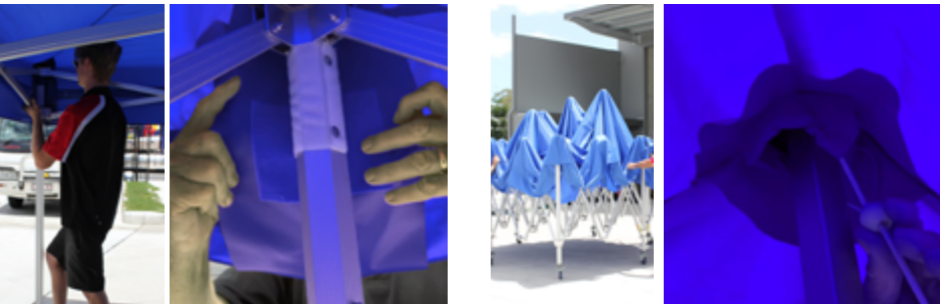
1. Release lower leg pins and fully retract left middle leg followed by corner legs. Repeat for right side legs.
2. Unclip roof straps from truss bars.
3. Pull the lower pin to release the center pole, followed by upper pin to retract upper center pole.
4. Release all roof corner pins.
5. Walk tent in by grasping 'LIFT HERE' section. At a quarter of the way, undo the velcro straps to remove roof for transport.
6. Fit the protective cover to frame and store roof in a protective bag.

20' X 20' SETUP INSTRUCTIONS

Please read instructions completely before setting up your Instant Canopy. Make sure you have all the components identified on the Parts List. Recommended procedure below. For safety reasons it is recommended that 3 people set-up / pack down any tent.



1. Remove all your items from packaging and clear a safe area.
2. Open frame 75% of full extension.



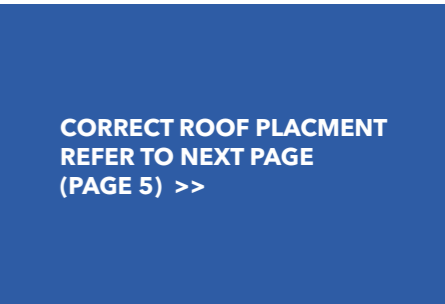
3. Connect the velcro on roof corners to the velcro on the corners of the tent legs.
4. Fit the peak of the roof to the center poles of the tent and tighten the toggle.



5. Refer to 'LIFT HERE' sticker. Grasp the canopy truss bars.
6. Ensure there are no trip hazards. Walk backwards and open frame fully.
7. Lift all roof connectors until pins lock in to position. Stand on foot plate and lift with two hands until you hear a 'Click'.
8. Ensure protective flaps are over the truss connectors. Attach them by looping the straps around the truss and engaging the clips, then tighten.



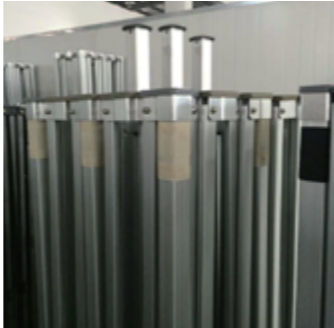
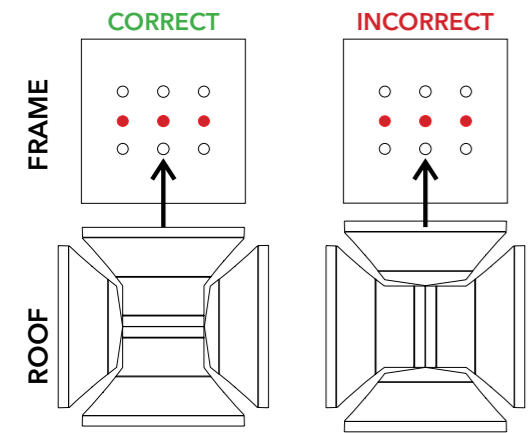
9. Extend the front legs halfway. Repeat for back and middle legs. Using one foot, stand on the marquee foot plate, release the pull ring on the middle leg connector and extend front legs to desired height.
10. Extend the front legs to full height. Repeat for back and middle legs.



11. Insert the center leg and extend completely. Once the Instant Canopy is set up, refer to **SECURING YOUR CANOPY** on **PAGE 1**.

20' X 20' CORRECT ROOF PLACEMENT

Recommended procedure below. For safety reasons it is recommended that 3 persons set up a 20'x20' tent.



The center 3 roof poles are higher than the remaining 4 poles. These 3 poles need to line up with the reinforced section of the roof fabric. This is to accommodate for the extra pole height and also help prevent wear and tear of the roof fabric over time.

20' X 20' PACK DOWN INSTRUCTIONS

For safety reasons it is recommended that 3 people pack down a 20'x20' tent. Be sure to remove any items used to secure the tent to the ground before packing it up.



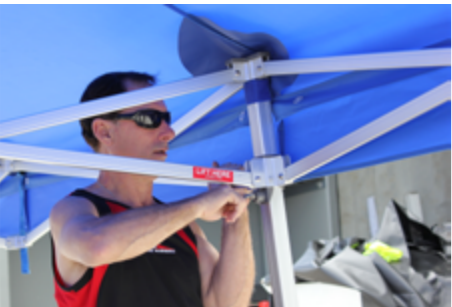
1. Retract and remove the center leg pole, followed by the outer middle legs.



2. Retract front and back legs to halfway. Once all legs are 50% retracted, begin completely retracting all legs.



3. Unclip all roof straps from the truss bars.



4. Release all roof pins.



5. Walk tent in by grasping 'LIFT HERE' section. At a quarter of the way, undo the velcro straps to remove roof for transport.



6. Fit the protective cover to frame and store roof in a protective bag.

OPTIONAL ACCESSORIES INSTRUCTIONS

HALF WALL INSTRUCTIONS



1. Attach half wall display connector to tent leg. Repeat on other side.



2. Insert half wall display bar through half wall sleeve.



3. Insert half wall display bar into connector and tighten the connector. Repeat.



4. Attach velcro tabs to tent legs.



5. Attach the half wall support to the display bar.



6. Adjust the height of the support leg until securely in position.

FULL WALL INSTRUCTIONS



1. Put wall hooks through the eyelet holes of inner roof flap (face hooks inwards).

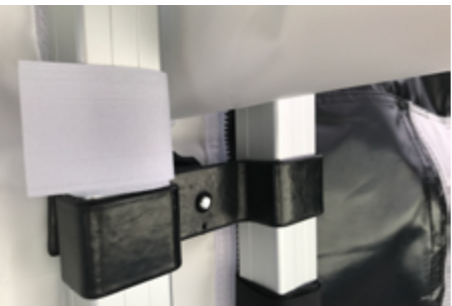


2. Attach velcro tabs to tent legs.



3. Completed Wall.

RAIN GUTTER INSTRUCTIONS



1. Position tents side by side, attach leg connector and tighten.



2. Put gutter hooks through eyelets in roof flap (face hooks inwards).



3. Attach rain gutter strip to tent wall.

WHEELED MARQUEE - ATTACHING WHEELS



1. On a bench or on the ground lay tent on side, extend inner leg of tent.



2. Locate 'dimples' on foot plate, position the wheel on foot plate so wing nuts and positioned over the 'dimples'.



3. Tighten the wing nuts on the left/right until finger tight. Repeat until all wheels are fitted to tent legs.

WHEELED MARQUEE MOVING INSTRUCTIONS



1. Ensure wheel brakes are engaged.



2. Remove standard tent protective cover. **NEVER** wheel with the cover on.



3. Hold tent with 2 hands.



4. Disengage the brakes.



5. Open frame slightly. Never wheel a fully collapsed tent.



6. Grasp one leg and pull tent in the desired direction. Never push.



7. Engage the breaks. After doing so, refer to **SETUP INSTRUCTIONS** on **PAGE 2**.

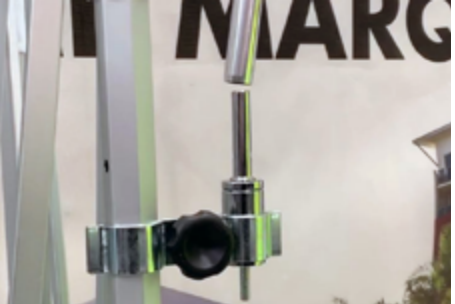
FLAG INSTRUCTIONS



1. Position the Canopy Leg Connector in desired location and tighten until fitted.



2. Insert the Flag Spindle into the Connector, tighten the Connector until firmly fitted.



3. Position the Flag Pole onto the Spindle.

FLAG INSTRUCTIONS



1. Assemble the Flag Pole. Small - 2 pieces / Medium - 3 pieces / Large - 4 pieces



2. Insert the Flag Pole into the sleeve of the Flag fabric.



3. Applying even pressure pull the Flag Fabric to the base of the Flag Pole.

RETURNING ITEMS

Before returning any part or product to Extreme Canopy please contact us to obtain specific return shipping instructions [logistics@extremecanopy.com](#) or call us on 888-201-1968.

Extreme Canopy can arrange the product return for change of mind, however, the customer will be invoiced for the shipping cost. In addition, when processing a refund due to change of mind, a component of the original price will be non-refundable. This amount will be equal to the shipping charges charged by the courier company. If you receive a faulty or damaged product a replacement will be provided.

You can return your purchase from Extreme Canopy by mail, regardless if you have made your purchase on [www.extrememcanopy.com](#) or over the phone.

MAINTENANCE

**PROTECTIVE COVERS** Insure all Protective Covers are clean and dry before fitting to any of your Instant Canopy products.

**SCREWS** Regularly check that all screws are firm (not too tight). This can be done by using an allen wrench and/or screw driver. If a truss bar screw is missing replace immediately as it will put additional pressure on the frame when erecting.

**LEGS** When retracting or extending the legs on your Instant Canopy it is important the inner and outer of the leg is clean and free of the following items: sticky tape, masking tape, rope, string and cable ties. When sticky tape, string etc is left on the leg of a tent it can cause the inner and outer leg to jam.

**TRUSS BARS** Truss bars are an integral part of the tent structure, if a truss bar is broken or damaged it is recommended that you do not use the Instant Canopy. If operated correctly in normal weather conditions truss bars will not break.

CLEANING

*Do not use solvents on any part of the Instant Canopy.*

**ROOF & WALLS** When cleaning your Instant Canopy (Roof, Walls Or Valance Panels) use a soft mop and any mild household cleaning fluid such as dish-washing detergent in warm water.

When cleaning the Roof Canopy of your Instant Canopy we recommend that the tent is fully opened and secured into position. Do not extend the legs. This will avoid the necessity of using a ladder or extension poles.

We recommend that the roof of your Instant Canopy should be cleaned regularly depending on frequency of use. Allow your Instant Canopy to completely dry before packing down and fitting the protective cover, this will prevent mildew.

**SMALL STAINS** Simply clean with a general use household mild detergent and a clean cloth.

**FRAME** We recommend the Instant Canopy frame should be cleaned regularly. Use a silicone spray on frame either after use or in damp conditions. This will ensure your frame operates easily and will maintain a clean look. Be sure to remove any excess spray before attaching the roof.

TRANSPORTATION

The Instant Canopy must be stood upright during transit. If your Instant Canopy needs to be positioned horizontally you **MUST** remove the Roof to prevent damage.

REPAIRS & SPARE PARTS

Contact the Extreme Canopy Office, advise which connector, truss bar or leg requires replacement. Use an Allen wrench or screw driver to remove damage component, replace with new part. **OR** In the case of a warranty claim, a Warranty Claim Form must first be completed. Forms are available online - [https://www.extremecanopy.com/resource-centre/](#).

**ROOF** Should your Instant Canopy roof be damaged contact the Extreme Canopy Office. We will assess the damage and either suggest a repair center, or for your to return the roof to our Warehouse/Office. In the case of a warranty claim, Warranty Claim Forms are available on our website.

**FRAME** Should your Instant Canopy frame be damaged the following options are available.

Contact the Extreme Canopy Office, advise which connector, truss bar or leg requires replacement. Use an allen key or screw driver to remove the damaged component, and replace it with the new part.

**OR**

In the case of a warranty claim, a Warrenty Claim Form must first be completed. Forms can be found in our online Resource Center [https://www.extremecanopy.com/resource-centre/](#).

**NOTE:** *Fit protective cover to Instant Canopy frame from top to bottom leaving Instant Canopy to stand on Feet or Wheels.*

**DO NOT drag Instant Canopy Protective Covers as this can cause wear and tear and may cause damage to your Instant Tent Canopy and Walls.**

PRODUCTION & DELIVERY

Extreme Canopy will endeavor to meet all customer due dates and deadlines. However, as there are many aspects out of our direct control such as shipping, we can not guarantee a due date. As such, Extreme Canopy does not accept liability for any missed due date nor do we accept any refund request based on this premise. Extreme Canopy has an outstanding reputation for meeting the tightest due dates and our team will continue to strive to be leaders in this aspect.

IMPORTANT INFORMATION

Your canopy is supplied with 8 steel stakes and 4 tie down ropes. These **MUST** always be attached. For use on hard surfaces, weight plates, water weights or sandbags **MUST** be used. These are accessories and need to be purchased. All roof tension straps **MUST** be attached and tensioned. These hold down methods will maximize safety, however, due to the unpredictable nature of weather, they will not prevent damage. All canopies are considered temporary structures and **MUST** be packed down and stowed away in any adverse weather conditions such as storm, rain, wind or other forces of nature.

WARRANTY

Warranty covers manufacture's defaults only. Warranty does **NOT** cover products or parts which have been altered or modified in any manner. This warranty does **NOT** apply to damage caused by wind, rain, storms or other forces of nature, nor does it cover accidental or deliberate damage of the product. Damage caused by these events may be covered under your home or business insurance policy. This warranty does **NOT** apply if the set up of the product does not conform to the product instructions. This express warranty is provided in lieu of all other warranties, expressed or implied.

Extreme Canopy is **NOT** responsible for products damaged in transit.

If you are making a warranty claim for a manufactures fault for reason other than above, please complete our warranty claim form - and email it through to [logistics@extremecanopy.com](#).

Please complete and return with photos of the manufactures fault. Alternatively, please fill out the Replacement Parts form and we will arrange a quotation and dispatch parts as soon as possible [https://www.extremecanopy.com/resource-centre/](#).

STOCK AVAILABILITY

All goods are offered for sale subject to available stock. If an item is out of stock, we may contact you to offer a substitute. If you do not accept a substitute item and your credit card has been charged for an item that is out of stock, we will cancel your order and issue a credit to your credit card account in the amount charged. Where part of an order cannot be fulfilled immediately, the part that can be supplied will be dispatched as soon as possible.

LIABILITY

Under no circumstances should a damaged product be used. Damaged products should be immediately packed up and removed. In purchasing any product from Extreme Canopy, you agree to not hold Extreme Canopy, Extreme Canopy representatives & Extreme Canopy directors liable for any damage or injury caused by Extreme Canopy products. This limitation applies to damage or injury caused by both new, functional or damaged products. In purchasing from Extreme Canopy, you also agree to not hold Extreme Canopy, Extreme Canopy representatives & Extreme Canopy directors liable for any loss, damage or injury that may arise because of a product arriving faulty, incomplete, incorrect, or late.

RETURNS POLICY

**100% Satisfaction Guaranteed**

As part of the Extreme Canopy experience, it is our commitment to provide superior products. If you are not completely satisfied with your Extreme Canopy purchase for any reasons, we will make it right. You can return your product for a replacement or refund within thirty (30) days of your purchase. The product must be in new, unused condition. Extreme Canopy does **NOT** accept returns for any custom printed products unless the custom printed product has a fault under our manufacturers warranty.

Extreme Canopy's guarantee doesn't cover ordinary wear and tear or damage caused by improper use, naturally caused accidents, storm, rain, or wind gusts. If you have received your Extreme Canopy purchase and it has a manufacturing defect in the materials or workmanship please fill out our warranty claim form [www.extremecanopy.com/resource-center/](#) and email it through to [logistics@extremecanopy.com](#). Extreme Canopy's satisfaction guarantee does not apply to any event tent or custom produced product. Under no circumstances does Extreme Canopy accept a return on Crest Tents, Pavilions or Pinnacle tents.

PRODUCT	WARRANTY
X5 Explorer Frame	5 Years
X6 Velocity Frame	5 Years
X7 Tectonic Frame	10 Years
Q8 Quasar Frame	10 Years
Feather / Teardrop Flag Hardware	1 Year
Cafe Umbrellas Frame	1 Year
Star Shade Pole	1 Year
Arch Tent Frame	3 Years
EMX Inflatable Frame	5 Years
Pavilion Frame	5 Years
Pinnacle Frame	10 Years
Crest Tent Frame	10 Years
Table Covers	1 Year
Pop Banner	1 Year
Custom Banners / Fence Wraps	1 Year
Roller Banner	1 Year

FABRICS	
Plain 500D PVC Coated Polyester	1 Year
Printed 600D PU Coated Polyester	1 Year
Plain 580gsm PVC / Crest PVC	5 Years
Printed 550gsm PVC	2 Years
Clear PVC	2 Years
Flag Fabric	6 Months



**P** 888- 201-1968   **E** [admin@extremecanopy.com](mailto:admin@extremecanopy.com)

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**SHOP ONLINE** [www.extremecanopy.com](http://www.extremecanopy.com)

